

## Affordable Workspace Provider List Application 2024

### Responses to Clarification Questions

Q1: As both a charity and an affordable workspace provider, it seems we may be eligible to sign up for the Approved Provider List and/or the Charitable and Not for Profit Register. Can you advise on whether we should be signing up for both or just one?

A: If your organisation operates a workspace, then you should apply for the Approved Provider List. The Charitable and Not for Profit Register is for organisations who are end users looking to secure affordable workspace in the borough for themselves rather than sublet. We will release the details and application process for the Charitable and Not for Profit Register later on in the year.

Q2: Our workspace will be available from this year, but is there a requirement for us to be operational before applying?

A: You may apply to the Approved Provider List prior to your workspace launching. The application form asks you to demonstrate your track record **or capability** in designing, fitting out, and managing affordable workspace, so you can demonstrate the work done to date in setting up your upcoming workspace and the capability of your organisation to manage the space in the future.

Q3: Please can you clarify who is appropriate to provide letters of Support for Section 4.7? We operate autonomously so can these be our clients and/or prior developers we have worked with?

A: You may submit letters of support and references which show your previous track record. This may be from developers, clients, or end users of your workspace for example.

**Please be advised that the deadline for submitting an application for the Approved Provider List is 5pm on 6 May 2024. To apply, please download the [application form](#) and submit by email to [invest@lambeth.gov.uk](mailto:invest@lambeth.gov.uk).**