Royal Albert Hall

Information for Candidates

Apprenticeship Recruitment Pack

Production and Technical Apprentice



Royal Albert Hall

Welcome

Navroop Kullar, Learning and Development Manager

The Royal Albert Hall is one of the world's most iconic entertainment venues, with an unrivalled history of events and performances from world-class artists. Part of our ambition is to increase the diversity of our workforce by creating opportunities for young people who want to learn whilst working.

We have exciting opportunities to join our Production and Technical Team to gain valuable skills and experience to kick start a career in live creative industries, while gaining a national vocational qualification.

We look forward to receiving your application.

This programme is part funded by Lambeth Council and is for Lambeth residents only, aged 18-30.

Lambeth

ELEVATE.

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Introducing the Royal Albert Hall

The Royal Albert Hall is an iconic venue and a registered charity, held in trust for the nation.

Our charitable purpose is to:

- Promote the Arts and Sciences
- Preserve and enhance our Grade I listed building

Since we opened our doors in 1871, the Royal Albert Hall has been home to the world's leading figures in music, dance, entertainment and conversation. From the Suffragettes to Stormzy, Elgar to Einstein, the Beatles to Bassey… icons grace our stage.

A charity known and loved across the globe, we are home to dreams and determination, contemplation and celebration – bringing people together to lift their spirits and inspire. Every year nearly 2 million people enjoy unforgettable experiences in our spectacular building, with millions more joining us online and through broadcast worldwide.

We are home to the future – working tirelessly to enable talent to thrive. We embrace change as well as tradition, inviting the new, the radical and the bold. We are open to all, a committed force for good, connecting people and communities.

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Our Strategic Objectives

We have four Strategic Objectives that will help us achieve our Vision:

1. Driving progress on the Hall's Vision: to be the home of breathtaking moments and lasting memories for everyone
2. Generating funds for the Estate Plan and other projects
3. Investing in people and systems
4. Building the Hall's reputation as a Force For Good:
   - A Home For Everyone – Equity, Diversity and Inclusion
   - A Home For Thriving Creativity – Principally our reimagined Engagement Programme
   - A Home For a Sustainable Future – Greening the Royal Albert Hall towards net-zero and enhancing local biodiversity.

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Equity, Diversity and Inclusion

The Hall supports an equal, diverse and inclusive environment for all.

We want everyone to feel that the Royal Albert Hall is a place for them, where they truly belong. To do this, diversity and inclusion must be built into everything that we do, so that it's a part of who we are. We want our programme, staff and audiences to be reflective of London and to celebrate the diversity of the communities that we serve. So we look to recruit colleagues who support these ambitions and values.

We aim to be a force for good, and we know that what we programme on our stage has the power to shift and change mindsets. We are increasing the number of global majority headliners and younger performers at the Royal Albert Hall. And we are creating new opportunities for diverse participants across the Hall team.

"I want the Hall to champion a diverse array of performers, and to attract staff and audiences that truly reflect modern Britain. There is much still to do, but we are working hard to ensure the Hall is a home for everyone."

- James Ainscough OBE, Chief Executive



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Equity, Diversity and Inclusion

We are committed to:

- Providing training on inclusivity to all staff.
- Implementing a structured and transparent framework for talent management and promotion to drive consistency, equity, and strategic workforce development.
- Reviewing our recruitment strategies to ensure that we can widen our candidate pool and further increase the diversity of our workforce.
- Leverage data-driven insights from staff engagement and pulse surveys to inform and deliver targeted interventions that cultivate a sense of belonging and high-performing team cultures.
- Establishing end-to-end reasonable adjustments processes that proactively support accessibility and inclusivity for all employees and visitors.
- Strengthening the Hall’s mental health and wellbeing agenda by expanding support mechanisms and resources aligned with evolving staff and visitor needs.
- Working with our EDI staff working group to champion our initiatives. By collaborating with this group, we'll ensure our team understands and actively supports our commitment to Equity, Diversity, and Inclusion.
- Ensuring that our tours and archive properly represent the Hall's rich and diverse history.



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Apprenticeships

Apprenticeship programme

Salary
£27,008

Hands on practical experience

Workplace training

Apprenticeship Training
Minimum 7.5 hours per week for training and study time

Benefits to you	Benefits to us
• Earn whilst you learn • Gain a qualification • Develop valuable experience, skills and behaviours for the workplace • Kick start a career in your chosen field	• Diversify our workforce • Build future workforce • Mentoring opportunities for our staff • Mutual learning for both apprentice and our teams

Apprentice Support

On the Job
Your Team
Line manager
Supervisor(s)

Programme mentor/lead
Learning and Development Manager

External training provider



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Job description

Role: **Production and Technical Apprentice x2**

Location: **Royal Albert Hall**

Salary: **£27,008**

Working hours: **37.5 hours (including weekend and overnight work)**

Reports to: **Head of Production & Technical / Relevant Operations Manager**

Duration: **24 months**

National Qualification: **Level 3 Production (Live Events) Technician**

We are interested in hearing from individuals who may not be in education or employment or have had setbacks in life and are now ready to embark on a new career journey. This opportunity is not open to people already educated to level 4/holding a degree

How does the Production and Technical team deliver the Hall's Vision?

“Together, the Production & Technical Department makes the extraordinary possible. We are the people behind the scenes who help make the Royal Albert Hall a home of breathtaking moments and lasting memories, for everyone.

Through expertise, creativity and meticulous delivery, we transform ideas into exceptional live experiences. From production planning and technical solutions to show delivery and event operations, we provide the specialist knowledge, technology and support that enable artists, promoters and colleagues to realise their ambitions in one of the world’s most iconic venues.

By bringing together the strength of diverse skills and collaborative working, we enable innovation, embrace new technology and industry partnerships, support one another, and build a sustainable future for event delivery. Through the way we work, the experiences we create and the positive impact we have on our people, our industry and the environment, we help the Royal Albert Hall be a force for good and ensure it continues to inspire generations to come.”

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How does this role fit into the structure/team? And what does success look like?

The Royal Albert Hall stages a wide range of events across its various performance spaces. The Production and Technical department is responsible for the preparation, setup, operation and breakdown of all technical and production requirements within the Main Auditorium, Elgar Room and other event spaces throughout the building.

As a Production and Technical Apprentice, you will become an integral member of the department, working alongside experienced technical and production staff to support the delivery of world-class live events. Throughout your 24-month apprenticeship, you will receive structured training, mentoring and hands-on experience across a range of disciplines, helping you develop the knowledge, skills and behaviours required for a successful career in the live events industry.

You will assist with the preparation of event spaces and support the department in ensuring the Hall is fully ready for each event. This will include exposure to and practical experience in:

- Staging and seating layouts
- Lighting set-up and operation
- Audio set-up and operation
- Rigging and motor board operation
- Event Management operation
- Technical production Management operation and logistics

Success in this role means developing your technical knowledge and practical skills, demonstrating a positive and proactive approach to learning, and becoming a reliable and valued member of the Production and Technical department. By the end of the apprenticeship, you will have gained the confidence, experience and industry-recognised qualifications needed to progress and build a career within the live events sector.

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Key accountabilities	Key activities/decision areas
1). Lighting and Audio Duties	We provide a lighting and audio service that offers incoming events the opportunity to hire our equipment and use the Hall's full design service if required. You will support event and day-to-day lighting and audio duties, under the instruction of the relevant Operations Manager or technician. Training includes: • Preparation of lighting and audio equipment in readiness for shows and load ins. • De-prepping kit, storing correctly and safely, reporting any damage or faults to the relevant Operations Manager. • Working with and interpreting lighting and audio plans, ensuring that they are followed accurately. • Rigging and de-rigging of equipment as required throughout the building.
2). Rigging and Staging Duties	You will support event and day-to-day staging and rigging duties, under the instruction of the relevant Operations Manager or technician. Training includes: • Slinging of trusses/Rigging of motors in the roof void • Assisting in removal of acoustic canopies • Basic operation of the Hall's motor control system (after advanced training and with supervision). • Rigging and derigging of staging systems including the orchestral risers and stage extensions. • Arena seating set up, reconfiguration and removal. • Logistics of storage and equipment. • Logistics of trucking and transport.

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Key accountabilities	Key activities/decision areas
3). Maintenance Duties	• Upkeep of all technical areas, such as the technical, rigging and staging stores. • Ordering and stock control of general consumables such as paint and tape, as required. • Supporting the technical team with general maintenance tasks, carrying out maintenance and project work during the maintenance/dark periods. This includes PAT testing on show electrical equipment and other ad hoc tasks as required. (Formal PAT testing training will be provided)
4). General Duties	• To assist with show requirements in event spaces throughout the building working with staging, lighting, sound and AV set ups and, on occasions, operating audio and lighting. • To assist with auditorium set ups, i.e. arena seating/stage riser configurations and building set ups, i.e. function room turnarounds and moving of furniture (manual handling training will be provided). • To assist with the general upkeep of the stage, and general regular maintenance of backstage areas and dressing rooms. Ensure that all equipment is maintained and stored safely, securely and efficiently within the designated storage areas. • To contribute by suggestion and example to the improvement of the standards of service provided to the Hall's customers and the success of the Hall's business. • To comply with requests of the Hall's Venue Manager for any event. • To be present backstage and contactable by radio during the shifts you are working on support the production and technical teams as required. • To undertake any other reasonable request by the Production and Technical operations manager team.

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Skills and Experience	
Criteria	**Requirement**
Drive and determination to complete tasks on time.	Essential
A commitment to safe working.	Essential
A flexible approach and adaptability to change.	Essential
Punctual, reliable, self-motivated and proactive.	Essential
Commitment to personal and professional development.	Essential
Ability and willingness to work some unsociable hours within a roster and able to undertake shifts which will include long hours over early mornings, late nights, overnights, weekdays and weekends.	Essential
Good IT/PC skills.	Essential
Numerate and literate.	Essential
Physically fit and capable of manual handling activities.	Essential
Experience in live events and performance	Desirable

The job description above is intended to be an outline of the duties and responsibilities for this role. This is not exhaustive, and it is likely to change over time. The role holder may be expected to undertake other duties that are commensurate with this role.

Note:

Essential criteria refer to the minimum skills, abilities, knowledge, experience, and professional qualifications required for the role. These are non-negotiable and individuals who do not meet these basic requirements cannot undertake all the duties required for this role.

Desirable criteria are those that are important, but not essential for an individual to perform the duties of the role. They are criteria that an individual can develop while they are in post through training and other developmental type activities.

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Your first four months

During your 4-month probationary period, our focus is on setting you up for success, so we will invest in giving you skills and knowledge to perform your role.

It is also vital that you build an understanding of our unique working environment, intimately tied to our Grade I listed building, and that you immerse yourself in the Hall's culture. This means exploring our historic building where history has unfolded for over more than 150 years and where legends have performed on our stage, building strong relationships through face-to-face interactions with your line manager, engaging in relevant in-person training and investing quality time with colleagues and peers to foster strong working connections and where possible attending events.

Embracing your team's working pattern, whether hybrid or on-site only, is essential to ensuring a smooth transition and a successful start. The magic happens in our building, so it’s vital that you have a regular on-site presence to support us in creating the amazing.

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Application

Thank you for your interest in working at the Royal Albert Hall. To apply for this vacancy, please visit our website using the link below, locate the role and select ‘apply’.

Vacancy Search Results - Royal Albert Hall

Provisional dates for interviews are:

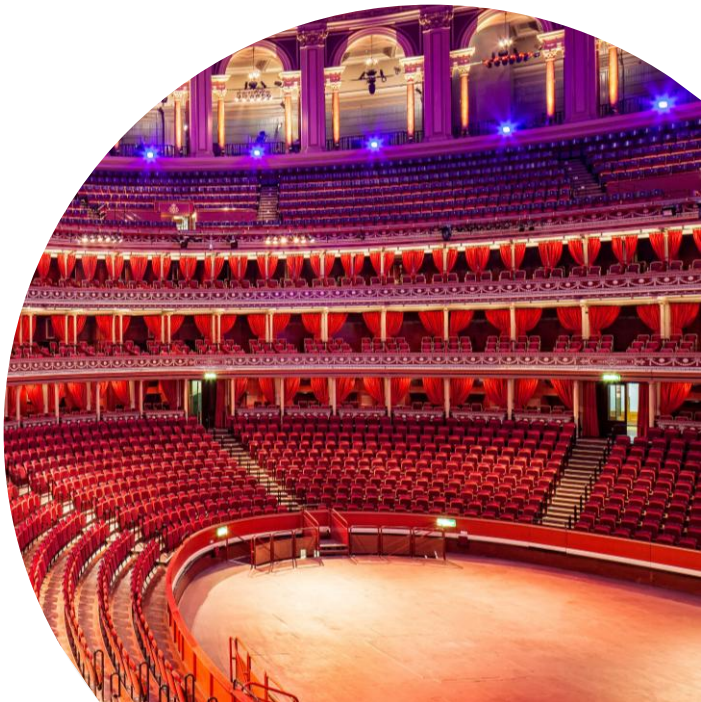
First round interviews:

28 November 2026

The closing date for applications is 12pm on **13 November 2026**

The Royal Albert Hall is a registered charity (no. 254543) and strives to be an equal opportunities employer.

The Royal Albert Hall is committed to creating a diverse and inclusive environment in which everyone can thrive. We encourage candidates from all cultures and backgrounds to apply. If you believe you need a ‘reasonable adjustment’ with the recruitment process, then please email the People and Culture team via recruitment@royalalberthall.com. Please state ‘Request for Reasonable Adjustments’ in the email subject header and provide details of your preferred contact method.



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Staff Benefits

Our commitment to you

Our people are our greatest asset and play a role as active ambassadors for the Hall. In recognition of your commitment and in support of the work that you do, these are the health, wellbeing and staff benefits that are available to you as a staff member.

Annual Leave

Entitlement is 25 days per year, with the Opportunity to buy or sell up to five days holiday per calendar year.

Personal development

Development is really important to us and there are a variety of options available to staff at the Hall.

Family leave

We offer enhanced pay during maternity, paternity and shared parental leave.

Life assurance

This is 6 x your basic salary.

HEALTH HERO

Employee assistance programme

Care First offers support, information, expert advice and specialist counselling to help you when you need it.

Aviva DigiCare+

Mental health and wellbeing app

Access to expert care and tailored resources – helping you stay well and feel supported.

Cycle to work scheme

This allows you to obtain a new bike to use to ride to work. You can then repay it through your salary.

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Interest free season ticket loan

We pay for the ticket, and you repay the money out of your monthly salary

Employee discounts scheme

From groceries to wellness products, travel and more, with our employee discount scheme you can start saving more money right away, on things you're already buying using our Backstage portal.

Wellbeing

We take the health and wellbeing of our staff at the Hall seriously. We have a dedicated Wellbeing Committee and Mental Health First Aiders. Well-being sessions are run throughout the year, some of the recent sessions run included Menopause and Emotional resilience training.

Pension

When you join us, we'll automatically enrol you into our pension scheme. You will have the option to join our stakeholder pension scheme after 6 months service and successful completion of your probation at six months.

Complimentary tickets

Following three months continuous service, you will be eligible to apply for complimentary tickets to performances within the auditorium at the Hall.

Staff canteen

Our canteen offers free hot and cold meals, including vegetarian options to staff whilst at work.







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royalalberthall.com

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