Creative Communications Intern

(Graphic Design)

Six-month internship placement in partnership with Lambeth Elevate

About STEP NOW

STEP NOW is an emerging youth organisation with a mission to equip young people aged 11 to 25 with the knowledge to make better choices earlier in life. We do this by educating, mentoring and empowering them with the best life tools to STEP into adulthood.

For the past three years, STEP NOW has proudly partnered with Lambeth Elevate to offer a young person from the borough a six-month placement with real, hands-on experience at the heart of a growing community organisation. This year, we are looking for a creative intern to help us tell our story and strengthen our communications, both inside the organisation and out in the community.

Job Description

We are looking for a creative and enthusiastic Creative Communications Intern (Graphic Design) to help bring STEP NOW's brand and story to life. This is a design-led role with a broad communications focus: the post-holder will create eye-catching visual content for our programmes and campaigns, and support the smooth flow of both our internal communications (across the team) and our external communications (with young people, parents, schools, partners and funders).

It is an ideal opportunity for someone at the start of their creative career who loves design, is comfortable with tools such as Canva and Adobe, and wants to build a strong portfolio while making a genuine difference in their community. Full support, mentoring and training will be provided throughout the placement. To meet the needs of this role, you will need to be eligible for a Lambeth Elevate placement (a young person from the Lambeth borough).

Key Information

- **Reports to**: Director of Community Programmes (with day-to-day support from the wider team)
- **Placement partner**: Next Us
- **Contract Term**: Six-month fixed-term internship placement - Jan 2027 - (end) June 2027
- **Working Pattern**: TBC across Tuesday, Wednesday, and Thursday.
- **Hours**: 16hrs per week
- **Pay**: £15.45
- **Location**: Lambeth / Brixton
- **Eligibility**: To meet the needs of this role, you will need to be eligible for a Lambeth Elevate placement (a young person from the Lambeth borough).
    - Key criteria: Next Us - CDI (Lambeth resident, 16 to 24 years old, and Not in Employment, Education or Training [NEET]).

Key Areas

1. **Graphic Design & Visual Content:**
    a. Design and edit flyers, posters, social media graphics and other visual materials for our programmes, events and campaigns.
    b. Use Canva and other design software to produce professional, on-brand content for both print and digital use.
    c. Help develop and maintain STEP NOW's visual identity, keeping a consistent look, colour palette and font across everything we produce.
2. **External Communications & Social Media:**
    a. Help STEP NOW tell its story online in a professional and engaging way, creating content for Instagram, TikTok, LinkedIn and other channels.
    b. Support the design of communications to young people, parents, schools, partners and funders, so our message always looks polished and professional.
    c. Assist in capturing and editing photos and short video content at sessions and events, with appropriate consent and safeguarding in place.
3. **Internal Communications:**
    a. Support clear and consistent internal communications across the team, helping design templates, presentations and updates that keep everyone informed.
    b. Help create branded documents, decks and resources for internal use, so staff have professional materials to work from.
4. **Brand & Storytelling:**
    a. Contribute creative ideas to help STEP NOW stand out and reach more young people across Lambeth and beyond.
    b. Support the storytelling behind our impact – turning the difference we make into compelling visual content for funders and the wider community.
5. **Team Working & Development:**
    a. Take part in team meetings, training and reflection, contributing to a positive and inclusive team environment.
    b. Uphold safeguarding and organisational policies at all times, particularly when working around young people, sessions and events.

Person Specification

Essential

- A genuine interest in graphic design, creative content and communications. • Some experience of using design tools such as Canva (and a willingness to learn others, e.g. Adobe).
- A good eye for detail, layout and visual consistency.
- Good written and verbal communication skills.
- Creative, proactive and willing to learn, with a positive attitude.
- Eligible for a Lambeth Elevate placement (a young person from the Lambeth borough).

Desirable

- A starter portfolio, coursework or examples of previous design work (in any format). Familiarity with social media content creation across Instagram, TikTok or LinkedIn.
- Basic photo or video editing skills.
- An interest in youth work, community organisations or social impact.

What you will gain working at STEP NOW

- Real, hands-on experience designing for live programmes, campaigns and events, and a strong portfolio of published work.
- Mentorship and training from an experienced, supportive team in a dynamic and collaborative environment.
- Exposure to the full breadth of a growing youth organisation – from branding and social media to funder communications.
- Ongoing development to build confidence and skills that will support your next step, whether in design, communications or the wider creative industries.
- Access to a wide range of employee perks and benefits through Charlie HR, our HR platform (perks powered by Perks at Work), including exclusive discounts and rewards at over 30,000 brands, spanning retail, groceries, travel and entertainment.
- Up to 55% off cinema tickets.
- WOWPoints to earn and spend as you shop, plus personalised deal recommendations. • Health and wellbeing offers, and the ability to share deals with up to 10 friends or family members at no extra cost.

How to Apply

- **Send your CV/Portfolio to hr@stepnow.co.uk** - be creative!
- **Closing Date**: Friday, 20 November 2026
- **Interview Dates**: Thursday, 26 November and/or Thursday, 3 December 2026.

Please contact us at hr@stepnow.co.uk if you have any questions.